

NCTAMS LANT Site Visit Announcement

The Telecommunications Area Master Station Atlantic (NCTAMS LANT) located in Norfolk, VA and the Naval Inventory Control Point (NAVICP), Mechanicsburg, PA intend to competitively procure contractor support for communication services for Camp Lemonnier, Djibouti, Africa. This support is for the operation and maintenance for C4 communication requirements, including telephone service, Technical Control Facility, inside and outside cable plant, circuit operations, cryptologic operations, cable plant maintenance, and providing the on-site touch labor to respond to telephone service requests on a 24x7x365 basis. The Government shall retain both ownership and operation of facilities; the contractor shall operate and maintain the communications equipment.

A one day site visit will be hosted by Camp Lemonnier personnel and conducted by NCTAMS LANT on Friday, 19 November at Camp Lemonnier, Djibouti. Only one individual from each firm will be permitted. Requests for visits outside of these dates will be denied. Due to the unusual nature of doing business on the Camp, participation in the site visit is strongly encouraged.

Attendees are required to have a SECRET clearance. Clearances should be forwarded via JPAS to SMO Code 3955A6 NLT than 05 November. Identify Brenda Angerhofer as the point of contact at the Camp. Her DSN is 311 824 4805.

If a representative from your organization plans to attend, begin preparations immediately. The following information related to travel to Djibouti is provided. Independent verification is the responsibility of the organizations that participate in the site visit.

It is anticipated that the Performance Work Statement (PWS) and related attachments will be provided via NECO (<https://www.neco.navy.mil>) approximately two weeks prior to the event.

All questions following the site visit should be submitted to the contract office and be non-proprietary. The responses to all submitted questions will be made available to all participants. Information marked as proprietary will not be accepted.

All vendors are requested to monitor NECO and the submit questions through the govauctions site for Government Point of Entry for all postings.

All interested participants should register by contacting the Contract Specialist via email at debra.kessler@navy.mil with the vendor name and point of contact information of the attendee. Once registered, all further communications between the Government and the Vendor, with the exception of site clearance will occur through the NAVICP collaboration website for this requirement; see description below.

The Contracting Officer will register interested vendors into the collaboration system and provide access to this information. When access is provided to the vendor, the vendor

will be notified via an automatic email generated through the system. A conference agenda and Performance Work Statement for the requirement will be uploaded into the system approximately two weeks prior to the event.

NAVICP Collaboration System Information:

DESCRIPTION: The NAVICP collaboration site is used to pass documents and communications between the vendor community and the Government. All information passed through the system to the vendor community is sanitized of proprietary and identifying formation. Vendors that have registered into the system can access the requirement at any time and to review / upload documents and messages. All Vendor questions, technical and price proposal uploads received through this system are viewable only by Government personnel assigned to the project.

The website is <https://govauctions.procuri.com/> .

This announcement is not a contract, request for proposal, a promise to contract, or a commitment of any kind on the part of the Government. The Navy will not assume liability for costs incurred by an attendee or for travel expenses or marketing efforts; therefore, attendee cost in response to this notice is not considered an allowable direct charge to the Government.

Any questions regarding this announcement should be directed to Debra Kessler (debra.kessler@navy.mil) or Patricia Hirsch (patricia.hirsch@navy.mil) 717-605-6459.

The following is REQUIRED for travel to Djibouti. Complete these requirements as soon as possible to ensure you will be able to attend. If you have completed the courses and ISOPREP previously, you do not have to repeat them. All you need is APACS for country clearance. The Aircraft and Personnel Automated Clearance System (APACS) form for country clearance can take up to 30 days for approval.

- Complete the AT/FP Level 1 Awareness Training for DOD Civilians. Click [here](#) to start the training. Print a copy of your completion certificate and retain for your records
- Complete the Level B - Code of Conduct (SERE 100)
 - The course may be taken on either AKO or NKO. If you do not have an account on one of the systems, follow the instructions on page 5
 - [Take the course on AKO](#)
 - [Take the course on NKO](#)
- Complete Isolated Personnel Report (ISOPREP) training and form. If you have a SIPRNET account, access the system at the following link: <https://prmsglobal.prms.af.smil.mil/prms215/Login/start.aspx>
- If you do not have access to a SIPRNET account, you can use the NIPRNET version on the Army Knowledge Online (AKO) system at the following link: <https://www.us.army.mil>.
 - If you already have an AKO account, Log in and proceed to ISOPREP Instructions, otherwise follow the instructions on page 5 to create an account
 - Instructions for completing the form can be found at the following link: [ISOPREP Instructions](#)
 - Use the following link to access/create the form: <https://medinah.sed.monmouth.army.mil/PRO-File>.
- Create an Aircraft and Personnel Automated Clearance System (APACS) request by clicking [here](#).
 - On the welcome screen, click on “Sign up to use APACS” to get your USERID and password
 - Instructions can be found at: [APACS Instructions](#)
 - Complete the training and form
 - Computer Based Training (CBT) on creating your request can be found at [APACS Training](#)
- Contact Bill Mahoney if you experience difficulties with the training or APACS:
 - Email: william.mahoney@navy.mil
 - Phone: 757-443-9075, DSN: 646-9075
- Yellow Fever vaccination. Evidence of your Yellow Fever vaccination may be required by Djibouti Customs for entry so keep it with your passport
- A valid passport and Visa
- Obtain a medical screening from your primary care physician if you have had any medical conditions requiring treatment recently or have an on-

going, serious medical problem. This is to ensure you do not have any serious medical conditions that may require treatment while you are in Djibouti

- It is recommended but not required that you obtain a prescription for a malaria chemoprophylaxis. Start taking your medication according to label instructions. Note that chloroquine resistance has been reported throughout Africa. **IMPORTANT:** Ensure your physician is aware of any medical conditions (especially G6PD deficiency) you have and any other medications you are taking before taking the drug. Additional information may be obtained by clicking [here](#).

Other useful information:

- The latest information pertaining to entry requirements may be obtained from the Embassy of the Republic of Djibouti, 1156 15th Street, NW, Washington, DC 20005, telephone (202) 331-0270, or at the Djibouti Mission to the United Nations, 866 United Nations Plaza, Suite 4011, New York, NY 10017, telephone (212) 753-3163. Also check the [Pentagon Foreign Clearance Guide](#) for additional information
- You may be charged a \$30.00 airport fee
- Medical facilities at Camp Lemonnier are very limited. Any expenses associated with medical care or MEDIVAC of personnel will be the responsibility of the organization whose representative requires assistance
- You are encouraged to register with the nearest U.S. embassy or consulate at the [Department of State's travel registration page](#) in order to obtain updated information on local travel and security. Registration is important; it allows the State Department to assist you in an emergency
- Airline tickets can be costly. Fares can vary greatly depending on airlines and when the travel is booked
- Provide the following information on attendees to [Bill Mahoney](#) NLT COB 05 November:
 - Name
 - Company
 - Flight information. Plan to arrive at the Camp the day before the site visit
 - Hotel
- Quarters are not available on the Camp. The recommended hotels are the [Kempinski](#) and [Sheraton](#). Bus transportation will be provided to and from the Hotel as well as to the airport from the base (if required). Transportation to the hotel from the airport and to the airport from the hotel will not be provided
- Attendees should plan to have meals on the Camp. Current rate is \$10.98/day per person. Payment is cash only

REGISTERING FOR AN ARMY AKO ACCOUNT

- Go to <https://www.us.army.mil>
- Click on 'Register without a CAC'
- When asked to enter ID of your sponsor, enter william.mahoney5
- Complete the remainder of the form.
- Print the confirmation screen for your records. Once this is complete, notify Bill Mahoney to get your account activated. Email to the following address:
william.mahoney@navy.mil

REGISTERING FOR A NAVY NKO ACCOUNT

If you have a Common Access Card (CAC) and are a DON Contractor:

- Go to <https://wwwa.nko.navy.mil/portal/home>
- If you have a CAC and you are a Department of the Navy Contractor, click on “Register as a new user (located directly under the logon box) and follow the instructions on the screen. Once that is complete, contact Bill Mahoney (contact information below) and he will certify you as a user. You will also have access to Navy e-Learning at this time.
- If you are having trouble with getting access to e-Learning or having trouble navigating the system, the e-Learning Help Desk number is 850-452-1001. Select option 1

If you do not have a CAC or have a CAC and are not a DON Contractor:

- Go to <https://wwwa.nko.navy.mil/portal/home>. You will be asked to enter the following information:
 - Sponsors NKO user name. Enter william.mahoney.1
 - Follow the instructions on the screen
 - Once that is complete, call or email Bill Mahoney and he will certify you as a user
 - Email william.mahoney@navy.mil
 - Phone 757-443-9075, DSN 312 646-9075
- Request a Navy e-Learning account at the following link:
https://ile-help.nko.navy.mil/ile/support/EULA_learner.aspx
- Click on “ILE Learner Account Request Form”
- Scroll down to the bottom of the page and click on “I agree”
- Complete the requested information. It can take up to 3 days to get a response
- If you are having trouble with getting access to e-Learning or having trouble navigating the system, the e-Learning Help Desk number is 850-452-1001. Select option 1